**附件2 会议回执**

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| **序号** | **姓名** | **单位** | **职务** | **联系电话** | **抵京信息** | | **离京信息** | | **餐饮等其他特殊要求** |
| **航班/车次号** | **抵京时间** | **航班/车次号** | **离京时间** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |